

Delaware Student Catalog 2026-2027



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ONLINE CONSULTING, INC.'S MISSION STATEMENT

Online Consulting, Inc. d/b/a ONLC Training Centers is dedicated to empowering individuals with the technology skills they need to succeed in today's workforce. We deliver high-quality training and resources that help students and professionals alike unlock the full potential of their technology investments — from foundational skills to advanced applications. Behind every course is a team of passionate, talented professionals committed to an exceptional learning experience. Together, we build more than competency; we build careers.

ENTRANCE POLICY/ADMISSION REQUIREMENTS

A high school diploma, GED or above is required. The following are admissions requirements for programs offered by ONLC.

- All admitted students must complete and sign an enrollment agreement before beginning classes. Copies are available at any time from the Technical Education department.
- The admissions procedures are the same for all applicants, without regard to an applicant's age, race or ethnic origin, religion, sex, sexual orientation or disability. The school also practices compliance with all EEO laws.

Application Process

Ready to get started? ONLC is here to guide you through every step. Reach out to us at 1-800-288-8221 or begin your application by completing the ONLC Intake Form.

Complete the [ONLC Intake Form](#) — this helps us understand your background, goals, and how we can best support you.

Speak briefly with an ONLC representative to make sure the program is the right fit.

Confirm tuition arrangements, including any WIOA or sponsorship funding.

ONLC is committed to finding the right fit for every student. Any applicant who is not accepted into the program will receive a full refund of any prepaid tuition.

STAFF

Andrew Williamson	Chairman
Bonnie Maness	Director
Andrea Procak	Workforce Coordinator/Logistics
Karen Leister	Client Relations Coordinator
Bob Baylis	Technical Education Advisor
Carolyn Starrett	Customer Service/Technical Education Advisor
Jesse Will	Customer Service/Technical Education Advisor
Joann Segarra	Accounting Manager
Laura Williamson	Collections Manager
Emily Mitchell	Human Resources
Ann Lake	Scheduling Coordinator
Karen Todd	Technical Support Manager

FACULTY

ONLC instructors are selected through a thorough hiring process designed to ensure every student learns from someone who is both technically excellent and genuinely effective in the classroom.

We evaluate candidates on two dimensions: people skills and technical depth. First, we look for strong communicators — instructors who are approachable, engaging, and skilled at creating an environment where students feel comfortable asking questions and participating. Then we assess their technical background and real-world experience, along with the curiosity and problem-solving ability needed to teach complex subjects well.

After joining ONLC, instructors receive ongoing training in both technology and teaching methodology. A structured peer review process ensures consistent quality and supports continuous improvement — so students always get the best we have to offer.

DESCRIPTION OF FACILITIES

WILMINGTON TRAINING SITE

505 Carr Road
Rockwood Office Park
Wilmington, Delaware 19809

Tel: 800-288-8221 or 302-658-3018

Our Wilmington training center is in a park-like setting just minutes north of the Wilmington city limits. Viewable from I-95, this location has free parking and nature walking trails across the street. There are eating establishments, hotels, and stores within an easy driving distance. Our suite is located on the first floor and students have access to a refrigerator, microwave, and beverage machines.

DIRECTIONS & RELATED INFO

From I-95 South →

- Traveling on I-95 South (from PA into DE), remain on I-95 South—do not take the I-495 split.
- On I-95 South in DE take exit 9/Marsh Road and at bottom of the exit turn left (light) onto Marsh Road. Immediately get into the right-hand lane.
- Directly after the overpass of I-95 take bending right turn just before the traffic light to get onto Carr Road.
- Continue straight at the stop sign and after bend in the road, turn right into Rockwood Office Park. At the stop sign turn right and our building is farthest one, #505.
- Enter the main doors of the building and our suite is on the right.

From I-95 North →

- Traveling on I-95 North in Delaware take exit 9/Marsh Road.
- On the exit take the right split to merge onto Carr Road.
- After the bend in the road, turn right into Rockwood Office Park. At the stop sign turn right and our building is the farthest one, #505.
- Enter the main doors of the building and our suite is on the right.

From I-495 →

- Traveling on I-495 in DE...

On I-495 North, take exit 4/Edgemoor and keep right off of the exit to merge onto Hay St. Then at stop sign turn right onto Edgemoor Rd. so that you pass under I-495. (Continue to next bullet point)

On I-495 South, take exit 4A/Edgemoor. At traffic light turn left onto Gov. Printz Blvd. At next traffic light turn right onto Edgemoor Rd.

- Stay on Edgemoor Road through several traffic lights. At traffic light intersection with Philadelphia Pike (aka Market St. & Rt. 13), continue straight and Edgemoor Road turns into Shipley Road.
- At first traffic light on Shipley Road, turn right onto Washington Street Extension and immediately get into the left lane.
- Take left turn lane to turn left onto Carr Road.
- Rockwood Office Park will be a short distance up the tree-lined road on your left. Turn into the office park. At the stop sign at the top of the entrance turn right and our building is the farthest one, #505.
- Enter the main doors of the building and our suite is on the right.

From NJ Turnpike/Delaware Memorial Bridge →

- Take NJ Turnpike South to Delaware Memorial Bridge. Cross the bridge into Delaware.
- Follow signs for I-95 North/Wilmington.
- On I-95 North take Exit 9/Marsh Road which is north of the city of Wilmington.
- On the exit take the right split to merge onto Carr Road.
- Travel around the bend and turn right into the Rockwood Office Park. At the stop sign turn right and our building is the farthest one, #505.
- Enter the main doors of the building and our suite is on the right.

From Philadelphia International Airport →

The airport is approximately 15 miles from our office. Exiting the airport, follow signs for I-95 South/Delaware then continue with the *From I-95 South* directions listed above.

ACADEMIC REQUIREMENTS

Attendance Policy

Students are expected to notify a designated staff member of the school when they will be absent or late for class. Students must attend a minimum of 85% of the total program hours to be considered to have satisfactory academic progress, and to graduate.

Complaint Procedure

Complaints or problems can best be resolved by being addressed immediately. Any student who has a complaint or problem should first approach their current classroom instructor. If the instructor, within three school days, achieves no satisfactory resolution then the student should put the complaint or problem in writing to the Technical Education Department. The Department will take whatever action necessary to resolve the situation and relay that resolution to the student in writing within ten days from the submission of the complaint by the student.

If the concern cannot be resolved at by the Technical Education Department, a written letter concerning the questions, problem, or complaint may be sent to the attention of:

State of Delaware
Department of Education
401 Federal Street, Suite 2
Dover, DE 19901-3639
Phone (302) 739-4686

Grading/Certificate of Completion

At ONLC, we believe learning is best measured through doing. That's why our courses are built around hands-on lab work, giving students the opportunity to apply skills in real time under the guidance of their instructor. To receive a Certificate of Completion for a course, students must complete at least 80% of the assigned lab work. Successful completion of all courses in a program is required to earn the program-level certificate. One of the things that sets ONLC apart is our intentionally small class sizes — capped at 12 students. This ensures every student gets meaningful attention from their instructor, and that progress can be monitored closely throughout the course.

Leave of Absence

We understand that life happens. ONLC is committed to supporting students through unexpected challenges, and a Leave of Absence may be available to those who need to temporarily step away from their program. Approved reasons for a Leave of Absence include, but are not limited to, medical circumstances, personal hardship, and family emergencies. Except in the case of a medical emergency, students must submit a written request in advance to their ONLC representative. The request should include the expected start and end dates of the leave. A few important details to keep in mind:

- Students will not be charged for any time spent on an approved leave.
- No more than one Leave of Absence may be granted within a 12-month period.
- If a student does not return by the end of their approved leave, they will be administratively withdrawn from the program.

Make-Up Work and Course Repetitions

ONLC wants every student to have the opportunity to succeed. If a student misses coursework due to an absence or receives an incomplete grade, it is their responsibility to connect with their instructor to make arrangements for completing that work.

Students who do not successfully complete a course are welcome to repeat it at no additional charge. We encourage students to reach out to their ONLC representative early so we can help set them up for success the second time around.

Requirements for Program Completion

Earning your ONLC certificate is a meaningful milestone — and we want every student to get there. Upon completing all program requirements, graduates receive an official Certificate of Completion from ONLC. To qualify for graduation, students must meet all of the following:

- Completion of all required courses in the program
- Attendance of at least 80% of total program and elective hours
- Completion of at least 80% of assigned lab work
- No outstanding incomplete grades

Satisfactory Progress

An evaluation of student's progress/achievement is conducted daily to ensure the student's academic progress toward attaining the stated goal of the particular program. A record of student progress is maintained for each student in the administration office. The student will receive a course completion certificate after the completion of each course. An official academic transcript is issued to the graduate at no charge at the completion of the program upon request.

Tardiness Policy

ONLC is invested in every student's success — and that means staying engaged with your progress every step of the way. Instructors evaluate student progress daily, ensuring each student is on track toward their program goals and receiving the support they need along the way.

Student progress records are maintained on file throughout the program. As students move through their coursework, they will receive a Certificate of Completion at the end of each course — a tangible recognition of the skills they've built. Upon graduation, students may request an official academic transcript at no charge, serving as a permanent record of their accomplishment.

Withdrawal & Restart

We understand that circumstances can change. Students who need to withdraw from a program are encouraged to speak with their ONLC representative as soon as possible so we can explore all available options, including a Leave of Absence, before making a final decision.

Students who do choose to withdraw must submit written notice to the Program Director. Those wishing to return to the program after a voluntary withdrawal may apply to restart, subject to director approval. Students who withdraw more than once may be required to go through the standard admissions process before being permitted to re-enroll.

PAYMENT

Payment Plans

A method of payment must be arranged before the first day of class. Applications and required financial documentation not received by ONLC prior to the first day of class will prohibit students from entering the program.

Financial Aid

ONLC does not offer any type of financial aid.

Fees

ONLC does not charge any Instructional Related Fees or Student Registration Fees.

GENERAL INFORMATION

Dismissal Appeal Process

A student dismissed for any reason may appeal the dismissal. To do so, the student must submit a written appeal of the dismissal within five (5) calendar days of receiving the dismissal notice. This appeal should be addressed to the Director. The appeal must be accompanied by documentation of the situation, events, or circumstances that prevented the student from attaining satisfactory academic progress, or other deficient performance related to the dismissal. The Director will examine all appeals. The student will be sent the Committee's written decision within five (5) days of the Director's receipt of the appeal. The decision will be final.

Dress Code

ONLC does not enforce a formal dress code. However, students are expected to dress in a manner that is neat, professional, and respectful of the learning environment — consistent with what would be appropriate in a professional workplace.

Hours of Operation/Holidays

The school is open from 8 a.m. to 5 p.m. Monday through Friday with extended hours Monday through Thursday when classes are in session. ONLC is closed New Years' Day, Independence Day, Memorial Day, Labor Day, Thanksgiving Day and Christmas Day.

Course Start Dates

At ONLC, you don't have to wait for a semester to start. Our programs operate on a continual open enrollment basis, meaning new course sessions start throughout the year. Course intervals vary based on availability and demand, so students can begin their training when the time is right for them.

Licensing

ONLC is certified by the Delaware Department of Education.

Parking

Free Parking is available.

Student Conduct Policy

ONLC is a professional learning environment, and all students are expected to conduct themselves accordingly. We ask that every student treat their instructors, fellow students, and the learning space with respect — the same standard of professionalism you would bring to the workplace you are training for.

Behavior that is disruptive, dishonest, or disrespectful — including cheating, the use of profane or vulgar language, or any conduct that interferes with the learning environment — will not be tolerated and may result in dismissal from the program.

Student/Instructor Ratio

At ONLC, small class sizes are a deliberate choice. We believe that meaningful, individualized attention from an instructor is one of the most important factors in student success — so we keep our classes intentionally small. Every student has their own dedicated workstation, and classes are capped at 12 students, resulting in a maximum instructor-to-student ratio of 1:12. This environment ensures that no student gets lost in the crowd and that instructors can provide the hands-on guidance each learner needs.

Student Records

Online Consulting, Inc. practices full compliance with the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment), and will not release student records information to any third party without the student's written consent, except when required by law. To request a transcript, please call Online Consulting at 1-800-288-8221. There is no charge.

Student Services/Placement

ONLC does not provide formal job placement services. However, the skills and certifications students earn through our programs are designed to be immediately applicable in the workforce. We encourage students to work with their WIOA case manager or workforce development representative to explore job placement resources available in their area.

Transfer of Credit

ONLC does not issue transfer credits since ONLC courses are based on clock hours not credit hours.

Student Accessibility & Language Support

Language Assistance (LEP)

If English is not your primary language, ONLC can provide support to help you participate fully. ONLC Training Centers provides instruction in the English language. Individuals with Limited English Proficiency (LEP) may request language assistance to support meaningful access to our programs and services. ONLC will take reasonable steps to provide appropriate language assistance, which may include written translation, verbal communication support, or the use of translation technology, based on the needs of the individual and available resources. Language assistance services are provided at no cost to the participant.

- Written translation assistance
- Verbal support (interpreters or bilingual staff)
- Real-time translation tools (when available)

Language assistance is provided at no cost and may be requested at any time.

Accessibility & Disability Accommodations

ONLC provides reasonable accommodations to ensure equal access for individuals with disabilities.

- Qualified interpreters
- Assistive technology
- Accessible materials
- Alternative communication (email, relay services/711)

All accommodations are provided at no cost.

How to Request Assistance

You may request assistance at any time:

- Email your ONLC representative
- Contact us at www.onlc.com
- Ask your state agency case manager to notify us

Please indicate your preferred language or accommodation.

Your Rights

You have the right to:

- Receive services without discrimination
- Request language assistance or accommodations
- File a complaint if your rights have been violated

This information is available in other languages and accessible formats upon request.

Training Facility Support/Physical Accessibility for Individuals with Disabilities

ONLC Training Centers supports physical accessibility within the training environment to ensure individuals with disabilities can fully participate. This includes adjustable-height workstations to accommodate mobility needs, the ability to modify screen display settings such as font size for individuals with visual impairments, and flexible classroom setups to provide appropriate space and access. ONLC also provides reasonable accommodations upon request to meet individual needs.

Workstations and seating arrangements can be adjusted to provide appropriate space and accessibility

- Flexible seating arrangements
- Assistance from staff when needed
- Ability to reposition equipment

Equal Opportunity Policy

ONLC is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

**Text Telephone/Teletypewriter
(TTY) Relay Service
711 or
800-232-5460 for English
877-335-7595 for Spanish**

It is against the law for this recipient of Federal financial assistance to discriminate on the following basis: against any individual in the United States, on the basis of race, color, religion sex (including pregnancy, childbirth, and related medical concisions, sex stereotyping, transgender stats, and gender identity), national origin (including limited English proficiency), age, disability, or political affiliation or belief, or , against any beneficiary of, applicant to, or participant in programs financially assisted under the Title I of the Workforce Innovation and Opportunity Act, on the basis of the individual's citizenship status or participation in any WIOA Title 1- financially assisted program or activity.

The recipient must not discriminate in any of the following areas: deciding who will be admitted, or have access, to any WIOA Title I -financially assisted program or activity, providing opportunities in, or treating any person with regard to such a program or activity; or making employment decisions in the administration of, or in connection with, such a program or activity.

Recipient of federal financial assistance must take reasonable steps to ensure that communications with individuals with disabilities are as effective as communications with others. This means that, upon request and at no cost to the individual, recipients are required to provide appropriate auxiliary aids and services to qualified individuals with disabilities.

WHAT TO DO IF YOU BELIEVE YOU HAVE EXPERIENCED DISCRIMINATION

If you think you have been subjected to discrimination under the WIOA Title I-financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either: the recipient’s Equal Opportunity Officer (or the person whom the recipient has designated for this purpose).

Delaware 29 CFR Part 38 is a regulation that prohibits discrimination on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, citizenship status, or participation in a WIOA Title I-financially assisted program or activity. The regulation also outlines specific elements that must be addressed in a recipient’s complaint processing procedures.

FOR INFORMATION OR TO FILE A COMPLAINT, CONTACT:

Wanda Holifield
Local One Stop Operator Equal Opportunity Officer
Delaware Workforce Development Board
Fox Valley Office Building, 3rd Flr, 4425 N Market St, Wilmington, DE 19809
E-mail: wanda.holified@delaware.gov
Phone: (302) 761-8160

Or

Director, Civil Rights Center (CRC), US Department of Labor
200 Constitution Ave NW, Room N4123, Washington, DC 20210
Or electronically as directed on the CRC website www.dol.gov/crc

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days has passed (whichever is sooner) before filing with the Civil Right Center (see address above). If the recipient does not give you a written notice of Final Action within 90 days on the day on which you filed your complaint, you may file a complaint with CRC before receiving that Notice. However, you must file your CRC complaint within 90 days of the 90-day deadline (in other words, within 120 days aft the day on which you filed your complaint with this recipient). If the recipient does give you a Written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with the CRC. You must file your complain within 30 days of the date on which you received the Notice of Final Action.

REFUND POLICY

ONLC's refund policy is in agreement with the guidelines of 14 *Del.C.* CH 85. If the student cancels this enrollment agreement within 72 hours (until midnight of the 3rd day excluding Saturdays, Sundays and legal holidays) after the prospective student signs the enrollment agreement, a full refund of all moneys paid will be given.

After expiration of the 72-hour cancellation privilege, if the student fails to enter the course, or withdraws or is discontinued at any time prior to completion refunds will be based on the period of enrollment computed on the basis of course time expressed in clock hours.

The effective date of the termination for refund purposes will be the earliest of the following:

- a) The last date of attendance, if the student was terminated by the school;
- b) The date of receipt of written notice from the student;
- c) Ten school days following the last date of attendance;

Refund Schedule

If tuition is collected in advance of entrance, and if, after expiration of the 72-hour cancellation privilege, he student does not enter; ONLC shall retain a \$100 cancellation fee. The refund of the remaining tuition will be:

- a) After .01 percent enrollment time of the course, 80 percent of the remaining tuition;
- b) After 5 percent enrollment time of the course, 70 percent of the remaining tuition;
- c) After 10 percent to 14.9 percent enrollment time of the course, 60 percent of the remaining tuition;
- d) After 15 percent to 24.9 percent enrollment time of the course, 55 percent of the remaining tuition;
- e) After 25 percent to 49.9 percent enrollment time of the course, 30 percent of the remaining tuition;
- f) After 50 percent or more enrollment time of the course, the student may be considered obligated for the full tuition.

Refunds of extra expenses to the student, such as, books, and exam fees will be made in a reasonable manner.

PROGRAM DESCRIPTIONS

Accounting Specialist with QuickBooks Program

Fee: \$850

Program Description:

This program uses QuickBooks Online which is cloud-based allowing the software to be accessed anywhere with an internet connection.

QuickBooks Online can be a great solution for bookkeeping and accounting. Many small to mid size businesses use it for bookkeeping, tracking expenses, generate invoices, track payments, receipts and expenses as well as prepare tax statements and reports.

Those who like working with numbers can excel in accounting. Earning QuickBooks Certified User (QBCU) certification can provide opportunities from full-time, part-time, freelance, and contract work. Many small-to-medium sized companies look to hire QuickBooks Online certified candidates. QBCU certification proves you know how to use QuickBooks well and confirms your bookkeeping competency

Prerequisite:

- Basic proficiency in the Windows operating system and browsing online
- Basic understanding of accounting practices.

Computer Aided Drafting & Design with AutoCAD Certification Program

Fee: \$3,250

Program Description:

In this program, students will have a choice of their first course: Either the AutoCAD for Novice Users 5-Day course or the AutoCad Level 1: Essentials 3-Day course. Both of these courses have identical content, but the Novice course gives students an extra two days to absorb materials. Then students take the AutoCAD Level 2 Course. As an added bonus, we also give students our AutoCAD On-Demand Complete Self-Study Course which has Levels 1, 2 and 3 included. Students will also receive a CertiPrep Practice Exam and an exam voucher with retake.

Prerequisite:

No prior working knowledge of CAD software is required for this class. In addition, students need no prior drafting or architectural design background to successfully complete this class. A working knowledge of the Windows operating system is required

Technical Support Specialist Certification with CompTIA A+ Certification Program

Fee: \$3,000

Program Description:

If you're an entry-level computer technician or are looking to start a career in the IT industry, CompTIA A+ Certification is designed for you. CompTIA A+ certified professionals are proven problem solvers. They support today's core technologies from security to networking to virtualization and more. CompTIA A+ is the industry standard for launching IT careers into today's digital world. CompTIA A+ is the only industry recognized credential with performance testing to prove pros can think on their feet to perform critical IT support tasks. It is trusted by employers around the world to identify the go-to person in end point management & technical support roles. CompTIA A+ appears in more tech support job listings than any other IT credential. The CompTIA A+ Core Series requires candidates to pass two exams: Core 1 (220-1101) and Core 2 (220-1102) covering the following new content, emphasizing the technologies and skills IT pros need to support a hybrid workforce. This program starts out with students taking the IT Fundamentals self-study course which is a prerequisite to the A+ Certification Course. Next students are scheduled for the CompTIA A+ Certification Accelerated Instructor-Led Training (ILT) course. As an added Bonus, ONLC is adding in the Self-Study A+ course so that students can go back and review and reinforce what they learned in class. We also include a practice exam and an exam voucher with a free retake option for each exam (Up to 4 Vouchers).

Prerequisite:

This program is aimed at those considering a career in IT and computer-related fields. Consequently, there are no special prerequisites to start this course. We have made the assumption that you don't know much about how computers or software work, or even how to use them. Some experience with using a keyboard and mouse will be helpful but is not essential.

Networking Specialist with CompTIA Network+ Certification Program

Fee: \$3,000

Program Description:

This program is designed to give you the best foot forward to pass the CompTIA Network+ Exam. Students start with the A+ On-Demand (Self-Study) course to make sure they have a solid foundation for taking the Network+ Certification course. Next they get the Network+ Instructor Led-Training (ILT). As a bonus, ONLC provides students also with the Network+ Self-Study Course so that they can reinforce what they learned during the ILT Course. Afterwards, we give them a practice exam and exam Voucher with a free retake if needed.

CompTIA Network+ validates the technical skills needed to securely establish, maintain and troubleshoot the essential networks that businesses rely on. Unlike other vendor-specific networking certifications, CompTIA Network+ prepares candidates to support networks on any platform. CompTIA Network+ is the only certification that covers the specific skills that network professionals need. Other certifications are so broad, they don't cover the hands-on skills and precise knowledge needed in today's networking environments.

Prerequisite:

IT Fundamentals basics or equivalent skills

IT Security Specialist with CompTIA Security+

Duration: 5 days

Program Description:

Cybersecurity threats continue to increase in number and severity. New vulnerabilities are discovered on a near-daily basis, keeping both bad actors and information security professionals busy. The need for a secure network is growing daily, and the gap between the need for cybersecurity professionals and qualified IT personnel to handle those threats is one of the largest of any IT specialty. Gain the skills and knowledge to reduce that gap and establish yourself as a serious cybersecurity professional with CompTIA Security+ certification training from ONLC, a CompTIA Authorized Partner. Our program includes the Security+ Instructor-Led Training as well as the Security+ On-Demand Training as a bonus. We also include a practice exam and exam voucher with free retake Options.

Prerequisite: Students should meet the following criteria prior to taking the course:

- Recommended that students have taken CompTIA Network+ certification course and exam, together with 24 months experience in networking support/IT administration
- Know the function and basic features of the components of a PC
- Use Windows Server to create and manage files and use basic administrative features (Explorer, Control Panel, Management Consoles, Command Line Tools)
- Operate the Linux OS using basic command-line tools
- Know basic network terminology and functions (such as OSI Model, Topology, Ethernet, Wi-Fi, switches, routers)
- Understand TCP/IP addressing, core protocols, and troubleshooting tools

Python Programming Specialist Certification Program

Fee: \$2,500

Program Description:

Python is a popular object-oriented programming language available as open-source software. Its readability, versatile data types, uncluttered visual layout, and extensibility to other programming languages make it well suited for web development, machine learning, finance, marketing, data analysis, and other data science applications. The Python programming language is versatile and often used for both large-scale data analysis and data visualization projects, and automate smaller tasks in marketing and finance like web scraping and computation. Python is used just about everywhere, Google, NASA, Yahoo, YouTube, IBM, Microsoft, and others. Python isn't just for data scientists or Python developers either, marketing professionals, CFO's, computer science professionals and more can all benefit from learning Python.

Our program starts with two Instructor-Led Trainings: Python Level 1 for Non-Programmers OR Python Level 1: Introduction for Programmers. Then you will take the Python Programming Level 2: Advanced Programming Techniques. We will also give you two On-Demand (Self-Study Courses: Python Fundamentals and Python Programming and Python Programming Comprehensive (Introduction for Programmers & Advanced Programming Techniques). The two formats will help you to practice after class ends. We are also including an Exam Voucher for the IT Specialist Exam for Python from PearsonVUE.

Prerequisite:

This program is specially designed for individuals with little or no programming background. Those with no prior programming experience will start with the course for non-programmers. Alternatively, those with programming experience may prefer the Introduction to Python for Experienced Programmers course.

Scrum Project Management Framework Certification Program

Fee: \$1,595

Program Description:

Scrum is a process framework that is an adaptive, iterative and effective way to create and implement changes while delivering value to a client quickly and often during a project. It can address complex adaptive problems, while productively and creatively delivering high value outcome.

Scrum is collaborative and allows teams to have their own sense of autonomy while tackling projects self-identified as most important. A Scrum process is distinguished from other agile processes by specific concepts and practices, divided into the three categories of Roles, Artifacts, and Time Boxes. Scrum Teams can break down large complicated tasks into individual prioritized elements that can be completed in short bursts and delivered to a client, maximizing change and improvement. Scrum Master Certified (SMC™) professionals are facilitators who make sure the Scrum Team is provided with an environment conducive to completing the project successfully.

Program includes the 2-Day Scrum Master Certified Instructor live-online course AND 6 month access to the self-study Scrum Immersion, Master Developer and Product Owner course.

Prerequisite:

None. General background with software development and project management concepts helpful. Scrum Developer Certified status helpful but not required.

IT Business Practices with ITIL Certification Program

Fee: \$1,695

Program Description:

Information Technology Infrastructure Library (ITIL®) is a framework of best practice guidelines and approaches intended to facilitate the delivery of high quality information technology (IT) services. ITIL outlines an extensive set of management procedures to support businesses in achieving both quality and value for money in IT operations. These procedures are supplier independent and have been developed to provide guidance across IT infrastructure, development, and operations. This program includes our 3-Day Instructor Led Course and Exam Voucher.

Prerequisite:

None

Data Analyst with Power BI Certification Program

Fee: \$1,495

Program Description:

This Program will discuss the various methods and best practices that are in line with business and technical requirements for modeling, visualizing, and analyzing data with Power BI. The course will also show how to access and process data from a PL-300 range of data sources including both relational and non-relational data. This course will also explore how to implement proper security standards and policies across the Power BI spectrum including datasets and groups. The course will also discuss how to manage and deploy reports and dashboards for sharing and content distribution. Finally, this course will show how to build paginated reports within the Power BI service and publish them to a workspace for inclusion within Power BI.

The audience for this program are data professionals and business intelligence professionals who want to learn how to accurately perform data analysis using Power BI. This course is also targeted toward those individuals who develop reports that visualize data from the data platform technologies that exist on both in the cloud and on-premises.

This program includes: DP-900 Self Study Course (Microsoft Azure Data Fundamentals, and Instructor-Led Training (ILT) PL300 Microsoft Power BI Analyst and SQL Querying Fundamentals.

Prerequisite:

Basic Awareness of computing and Internet concepts, experience using a web browser, familiarity with basic data-related concepts, such as working with tables of data in spreadsheet and visualizing data using charts.

Microsoft Office Associate Certification Program

Fee: \$2,500

Program Description:

With this Program we give you the skills necessary to take and Pass 3 Microsoft Office Specialist Exams which when combined lead to a Microsoft Associate Certification. You will take 4 Excel Core Courses, Three Word Courses, and you have a choice of either two PowerPoint courses or two Outlook Courses.

To be an Office Specialist: Associate you have to pass 3 out of 4 of the following Exams:

MO-100: Microsoft Word (Word and Word 2019)

MO-200: Microsoft Excel (Excel and Excel 2019)

MO-300: Microsoft PowerPoint (PowerPoint and PowerPoint 2019)

MO-400: Microsoft Outlook (Outlook and Outlook 2019)

In addition we are including our On-Demand (Self-Study) Office 2019: Comprehensive Course which includes Excel, Word, Outlook, PowerPoint and a bonus of Access. For your certification preparation we will be giving you a full Suite Certiprep Practice Exam and 3 Exam Vouchers which all come with a free retake within 30 days.

Prerequisite:

To ensure your success in this course, you should have end-user skills with any current version of Windows®, including being able to start programs, switch between programs, locate saved files, close programs, and access websites using a web browser.

IT Professional with CompTIA A+, Network+ and Security+ (Complete)

Fee: \$5,000

Program Description:

ONLC Training Centers is offering a complete CompTIA 3-Course Bundle which includes 3 Live-Online Classes with a CompTIA Certified Instructor. In addition, we are giving you the self-study courses for the same 3 certification courses to help you reinforce what you learned with the instructor and to give you extra practice/learning time. In addition, we are including practice tests for all 3 courses and an Exam voucher for each exam with a free retake should you fail as long as you received an 85% or better on the practice exam.

Prerequisite:

To ensure your success in this course, you should have experience with basic computer user skills, be able to complete tasks in a Microsoft® Windows® environment, be able to search for, browse, and access information on the Internet, and have basic knowledge of computing concepts. If you don't feel you meet this prerequisite we will give you the CompTIA CertMaster IT Fundamentals course at no additional charge (upon request)