New Microsoft Office Classes

Boot Camps | Exam Preps | Saturday Classes

Excel and Word Bootcamps. Our 2-day bootcamps are for busy professionals who need an intensive overview of Excel or Word in a short period of time. Our 3 levels of classes (three days worth of material) of Excel or Word are reviewed in just 2 days. This class is also an excellent review for those seeking Word or Excel certification and planning to go into our Exam Prep sessions. For details see www.onlc.com/OffExBootCamps

Excel & Word Exam Preps. These 2-day workshops are based on the industry-standard GME's exam test prep simulations for the Microsoft Office Specialist (MOS) exams. The exam preps focus on "Expert" test preparation. Students receive access to the exam software plus a top Microsoft Press exam prep book with the class. Learn more at www.onlc.com/OffExamPrep

Saturday Excel Classes. We are now offering our three levels of Excel classes (Introduction, Intermediate, Advanced) on Saturdays! Students attend class from home. These are the same one-day classes we offer during the week. Now there's no need to take time off from work to improve your Excel skills! For more information go to www.onlc.com/ExcelPrep

MCSA After-Hours

Windows Server or SQL Server Classes

Prepare for Windows Server MCSA or SQL Server MCSA certification with three courses and test preps over three months. Our MCSA After-Hours program consists of:

• Combination of Saturdays & Evening Classes. No need to take time off from work to attend training.
• Special Exam Prep Sessions. A special instructor-led exam prep session held prior to each exam.
• Practice Test Software. You will receive a licensed copy of the practice exams for use after the class.
• Exam Vouchers. Receive an exam voucher for each of the three MCSA exams. And depending on availability, you could get a "Second Shot" that gives you a free exam retake if you don't pass on your first attempt.
• Take Exams From Your Computer (optional). If you have the proper hardware, you can take your MCSA exams from the convenience of your home with Pearson Vue’s remote proctored exam option.

For details go to www.onlc.com/MCSAAfterHours

DELIVERING AWARD-WINNING TRAINING

Recognized as a Top 20 IT training provider in worldwide competition for the third year in a row.

LARGEST IT TRAINING COMPANY

Over 300 Microsoft authorized locations that offer a fully-equipped, quiet place to learn.

AMERICAN EXPRESS, DISCOVER, VISA, MASTERCARD

More than 300 ONLC Class Locations

Audio Conferencing: Jabra ™ & GoToMeeting™

Remote Classroom Instruction 2.0

This marks the 10th year ONLC Training Centers has been delivering classes via Remote Classroom Instruction (RCI™). We've made so many improvements since 2005 that we are re-introducing our delivery method as Remote Classroom Instruction 2.0 (RCI™ 2.0). Pictured below is a typical RCI 2.0 hardware configuration for one student. We provide all of the equipment and technology at our locations. Each attendee has a Student Computer, Reader Monitor, Instructor Interaction Monitor and Jabra™ audio device.

Delivering Award-Winning Training

Recognized as a Top 20 IT training provider in worldwide competition for the third year in a row.

With Fewer Cancellations

We cancel fewer than 3% of classes due to low enrollment—one of the lowest cancellation rates in the industry.

A Money Back Guarantee

We have over 30 years of providing outstanding IT training and we back it up with our money-back guarantee.

And a Complete IT Curriculum

Along with Microsoft Authorized classes, we teach a full range of End User, Web Design, Software Development and Business Process classes.

WEB: www.onlc.com
TEL: 1.800.288.8221
www.onlc.com/locations
The Leader in Virtual Training

This marks the 10th year ONLC Training Centers has been delivering classes via Remote Classroom Instruction (RCI™). We’ve made so many improvements since 2005 that we are re-introducing our delivery method as RCI 2.0. Many of the changes and improvements are based on student feedback.

Pictured below is a typical RCI 2.0 hardware configuration for one student. We provide all of the equipment and technology at our locations. Each attendee has a Student Computer, Reader Monitor, Instructor Interaction Monitor and Jabra™ audio device.

Server Upgrades

We have made continuous upgrades to our servers to meet the high-volume demand and performance requirements for all classes. We’ve increased memory, added solid state disk drives, increased battery backup, and improved the bandwidth.

Our two data centers have the capability to setup and host over 500 technical student lab images. These high-powered servers do all of the “heavy lifting” and are what you access via the student computer at each site.

Remote Classroom Instruction 2.0

ONLC Training Centers Celebrating 10 Years of Delivering Remote Training!

More than 300 ONLC Class Locations

We’ve recently completed an upgrade to each of our more than 300 training sites bringing them all up to the new RCI 2.0 standard. Unlike other training companies, we offer you a fully equipped classroom with every virtual instructor-led class.

Even though clients know they can take class from their home or office, over 85% choose to attend class at an ONLC site. That demonstrates the importance of having an interruption-free environment with all of the equipment and connection technology ready for you to learn.

To find an ONLC training site near you see www.onlc.com/locations.

Audio Conferencing: Jabra™ & GoToMeeting™

We now use the audio conferencing bridge that’s built into GoToMeeting. These reliable audio connections are made without dialing an access code. All of our sites have been upgraded to high-quality Jabra speaker phones. The GoToMeeting phone bridge has the added advantage for home/office students to attend without the need for a telephone or racking up long distance charges.

Technical Support

During Class

We have an experienced team of support professionals standing by to assist students. Just like our instructors, the support staff can access your computer to provide direct assistance.

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Boot Camps, Exam Preps, Saturday Classes:

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Authorized Microsoft Professional Training

Microsoft Office Certified Specialist (MOS) exams

Microsoft Office Certification Program

ONLC Training Centers is authorized to deliver Microsoft Office Specialist (MOS) exam prep sessions in accordance with the Microsoft Office Specialist (MOS) Exam Prep Program. For more information, visit www.microsoft.com/mos/prep.

Microsoft Office: 100%, 200%, and 300% Certification

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